



## **WILTSHIRE SWIMMING**

(Wilts County ASA Founded 1907)

**Affiliated to Swim England South West Region**

# Wiltshire League Conditions 2025/26

## General

1. The competition will be competed for annually
2. The League is open to all clubs affiliated to Wiltshire Swimming
3. The Joint League Secretaries will normally discharge Wiltshire obligations and responsibilities as Promoter, as required by the hiring agreement, Swim England Law, and any guidelines on safety procedures recommended. They may appoint a substitute to act as promoter, provided it is done in writing with appropriate guidelines given.
4. If any Round or Final must be cancelled, clubs are not eligible for a full refund of entry fees. Proportionate refunds may be made after Wiltshire Swimming has covered all incurred costs.
5. Trophies and Certificates shall be awarded after the Final Galas
6. The League Management Sub-Committee will decide on any issue not covered by these conditions. Once a gala has commenced any changes must be approved by the Lead Referee on the day.

## Athlete Eligibility

7. The competition shall be open to athletes registered as Club Train or Club Compete, and eligible according to Swim England by having a membership of a Wiltshire Swimming Club
8. Athletes may only swim for a club to which they are registered
9. An athlete may only swim for one club in any given round of the competition
10. Categories shall be Open/Male and Female. The Female category is for birth sex females in accordance with Swim England's Transgender and Non-Binary policy. By entering the female category, an athlete confirms that their birth sex is female.
11. Competitors shall be a minimum of nine years on the last day of the competition or by the Age on Date specified in Condition 24
12. In the interest of the sport, in cases of extenuating circumstances the League Management Team shall decide if the athlete is eligible to compete. Their decision, by majority, shall be final.

## Club Entries and Fees

13. Clubs may only enter ONE team and will be entered in the name of that club
14. To be valid, all entries must be correctly completed and reach the Organiser(s) by the League AGM
15. Late entries will not be accepted
16. Entries withdrawn after the closing date will not be refunded
17. The entry fee (noted in Condition 25) shall be payable to the County Treasurer 10-days prior to the date of the start of Round 1
18. Clubs shall be responsible for remitting the entry fee to the County Treasurer upon receipt of an invoice

## Photography

19. The full Guidance on Photography can be found in Wavepower, which is available on the Swim England website <http://www.swimming.org/swimengland/wavepower-child-safeguarding-for-clubs/>.
20. **The use of any device with video or photo capture capability are strictly prohibited in the toilets, changing rooms or changing areas at any time. Strict sanctions will be imposed if this rule is broken.**

## Data Protection

21. With the submission of entry details consent is deemed to have been given, as required by the Data Protection Act 2018, to the holding and distribution only as necessary of personal information on a computer to enable the running of the Meet.
22. Data will only be shared with Swim England Rankings and held by Wiltshire Swimming for a period of at least 12 months in case of complaints or judicial/welfare enquiries.
23. Data may be available to third parties to operate event timing or process entry data.

## 2025/26 Specific Conditions

24. Age on Date: 13<sup>th</sup> September 2026
25. Entry Fee: £100
26. Round 1 to be swum 1<sup>st</sup> October 2025 to 31<sup>st</sup> December 2025
27. Round 2 to be swum 1<sup>st</sup> May 2026 to 31<sup>st</sup> July 2026
28. Spectator Entry Fees for Rounds 1 & 2: £3
29. Finals Day: Sunday 13<sup>th</sup> September 2026, Bath University STV
30. Spectator Entry Fee for Finals Day: £5 per gala

# Competition Conditions

## General

31. The League shall consist of two Rounds and Finals Day
32. Age Groups: 9/10yrs, 11/12yrs, 13/14yrs, 15+yrs
33. Attention should be given to the New Swim England Team Manager, Coach and Chaperone Policy effective from 1st September 2023. All Teams must be accompanied by at least one Swim England Coach or the equivalent Level 2 Coach who must have current Safeguarding and DBS passes. Team Managers on poolside must be TM1 Qualified and be DBS Checked.
34. An athlete competing in an event for which they are not eligible, for any reason, will be disqualified. Any points gained shall be deducted from the match total of the club concerned and all other points adjusted where applicable.
35. Athletes may only swim in two individual events in their own age group plus the Individual Medley. There are no restrictions on the number of relays an athlete may enter.
36. There are no restrictions on athletes aged 9 and over racing in older age groups.
37. Athletes **cannot** swim down Age Groups
38. Mixed Relays to be 2 Female and 2 Open/Male athletes in any order. Medley Relays **must be** swum in the correct stroke order.
39. Squadron Relays to be 1 Female and 1 Open/Male from each applicable Age Group and **must be** swum youngest Age Group to oldest. (e.g. 9-12 Backstroke Squadron Relay to be 1 Female and 1 Open/Male from 9/10 years and 1 Female and 1 Open/Male from 11/12 years).
40. Backstroke relays takeovers should either be commenced via a dive from the starting blocks with a forward dive into the water and rotating onto their backs before they commence **kicking or take their first arm stroke**. For in the water takeovers, athletes should start facing forward with one hand holding on to the pool end, watching for the incoming swimmer touch the wall and keeping out of the way. Once the incoming athlete touches, they push off on the front and then spin round on to their backs before they commence **kicking or take their first arm stroke**.
41. For athletes starting from the blocks, the start occurs when their feet leave the starting platform. If their feet leave the platform before the incoming athlete touches the wall, they will be disqualified. For athletes starting in the water, the start occurs when they release their hand from the wall, not when their feet leave it. If they release their hand before the incoming athlete touches the wall, they will be disqualified. Athletes starting in the water must not push off from the bottom of the pool; doing so results in disqualification.
42. Official times will be recorded from all galas.

43. Electronic timing is provisional and may be overruled by the Referee.
44. The Referee will utilise all available information and use it in accordance with the rules of Swim England to determine the fairest result for every race and produce a result which must be able to withstand scrutiny. If satisfied that a time is incorrect, the athlete will be allocated a time 1/100th second (the smallest measurable time in swimming) faster, than the athlete finishing behind them.
45. For each round, each event, all teams shall be listed and placed in accordance with the times from fastest to slowest.
46. For each event the team placed first on time will be awarded points equal to the number of teams entered. This will reduce by one point for each successive place in the event. In the event of a tie-on time the points will be shared equally between the tied teams. (e.g. If two teams finish tied in first place, the points for 1<sup>st</sup> and 2<sup>nd</sup> will be added together and divided equally between the two teams)
47. In the event of unforeseen circumstances at a gala, a decision of the Lead Referee shall be final and subject to Swim England Law.

## Rounds 1 and 2

48. Clubs will be arranged into geographical groups which shall be agreed at the League AGM
49. Rounds 1 and 2 will be swum in 25m pools
50. The Cannon in Round 1 shall be swum Female then Open/Male.
51. The Cannon in Round 2 shall be swum Open/Male then Female.
52. The Programme of Events for Rounds 1 and 2 is at the end of this document

## Hosting of Rounds 1 and 2

53. Each Group is collectively responsible for organising and running galas for Round 1 and 2
54. Each Group is responsible for organising and booking a suitable pool on a mutually agreed date. A minimum of 3 hours is required to run each round.
55. The pool time should either be paid for by one of the clubs in the group and invoiced to Wiltshire Swimming, or invoiced directly to Wiltshire Swimming
56. Once a date is agreed for each round this must be communicated to the League Committee
57. Referees will be appointed by the League
58. Each round will have host club(s) appointed by the League. It is the hosts' responsibility to organise the gala on the day, including setup, clear up, collection of entry fees and general management of the gala
59. Host clubs **must** collect entry fees for each gala (see Condition 28 for amount)
60. Each club in a gala is responsible for providing two officials. One should be a minimum of a JL1 (JL2 preferred), the other must be at least a qualified Timekeeper.

61. The host clubs are also responsible for providing:
  - a. A Starter (JL2 minimum)
  - b. 2x Chief Timekeepers (JL1 in Training minimum)
  - c. 2x Runners for collecting times
  - d. 2x Changing Room Stewards (1x Female, 1x Male) to be stationed on the Changing Room exist(s)
  - e. Door staff to monitor entry and collect entry fees
62. Collected entry fees must be transferred to the County Treasurer within 7-days accompanied by an email with details of the payment.

## Finals Day

63. Finals Day will be swum at Bath University STV 50m Pool
64. Finals Day shall be divided into two galas based on finishing positions from the overall points from Rounds 1 and 2.
65. The Top 8 teams will compete in Gala 2. Teams placed 9<sup>th</sup> to 16<sup>th</sup> will compete in Gala 1.
66. Teams in Gala 2 must not enter poolside until all teams from Gala 1 have exited.
67. Lane allocation for each gala will be determined by the overall points from Round 1 and 2.
68. For Gala 1, events 7 & 8 are combined, allowing clubs to swim either a Female or Open/Male athlete
69. Points will be added together for all events for each team and an overall placing established for the League for each gala
70. All results shall be agreed by the Lead Referee before the presentation of awards
71. Cannon to be swum in alternating Female, Open/Male order from youngest to oldest
72. The Programme of Events for both Finals Day Galas is at the end of this document

## Licensing Compliance

1. The competition will be licensed at Low Level 4
2. A HyTek file will be available no less than two weeks before the event
3. A complete HyTek entry file **must be** submitted by each team 7 days before the event. This must contain full details of any athlete swimming an individual event.
4. Any changes of athlete from the original submission **must be** made on the appropriate change of athlete form (See 'Wiltshire League Change of Athlete Form' at the end of this document) and submitted to the gala recorder **before** the end of warm up.
5. The gala recorder will print start sheets for all officials at the end of warm up.
6. Timekeepers are responsible for checking they have the correct swimmers in each individual event. Any discrepancy must be reported to the Referee before

the race starts. Incorrect swimmers' times will NOT be sent to Rankings but will count towards the points at the Event Teams/Referees discretion.

7. A change of athlete after warm-up may only be made due to sudden injury or illness and according to the following:
  - a. The athlete cannot continue to swim in any further events
  - b. The change must be approved by the Lead Referee
  - c. The change must be made on the appropriate change of athlete form (See 'Wiltshire League Change of Athlete Form' at the end of this document), accompanied by the signature of the Lead Referee
  - d. The appropriate lane Timekeeper must be informed with sufficient time to ensure they have the correct athlete in the correct event.
  - e. The Promotor and/or Recorder are responsible for making the necessary changes in the recording software (HyTek) as soon as the Lead Referee notifies them of a change
8. The Promotor is responsible for ensuring that the Lead Referee signs a copy of the full results, displaying all changes made from the original team submissions, before submitting to rankings.
9. Any swim without complete details of the athlete will not be submitted to Rankings
10. Times from Relay events will NOT be submitted to Rankings.
11. All data relating to the entry and results processing will be held on a computer using HyTek Meet Manager system software. Results of the meet will be sent to Swim England within 5 working days for the purposes of ranking. Athlete entries will be managed on a computer. By submitting entries, consent is thereby given, as required by the Data Protection Act 2018, to the holding of personal information on computer. Personal data will be available for inspection during the meet upon request.
12. The Competition will be run as an integrated competition. Para-Swim/Disability competitors must have an authorised disability Classification, or Certificate of Disability/Exception which must be declared on the entry form and be presented to the Referee at the start of the relevant session before racing commences. Failure to do so may result in disqualification.

## Programme of Events for Rounds 1 and 2

Event No	Category	Age	Event
1	Female	15/Over	100m Individual Medley
2	Open/Male	15/Over	100m Individual Medley
3	Mixed	9/10 Years	4 x 25m Freestyle Relay
4	Mixed	11/12 Years	4 x 50m Medley Relay
5	Mixed	13/14 Years	4 x 50m Medley Relay
6	Mixed	15/Over	4 x 50m Freestyle Relay
7	Female	9/10 Years	25m Butterfly
8	Open/Male	9/10 Years	25m Butterfly
9	Female	11/12 Years	50m Backstroke
10	Open/Male	11/12 Years	50m Backstroke
11	Female	13/14 Years	50m Breaststroke
12	Open/Male	13/14 Years	50m Breaststroke
13	Female	15/Over	100m Freestyle
14	Open/Male	15/Over	100m Freestyle
15	Mixed	9-12 Years	4 x 25m Backstroke Squadron Relay
16	Mixed	13/Over	4 x 25m Backstroke Squadron Relay
17	Female	9/10 Years	50m Breaststroke
18	Open/Male	9/10 Years	50m Breaststroke
19	Female	11/12 Years	50m Butterfly
20	Open/Male	11/12 Years	50m Butterfly
21	Female	13/14 Years	50m Freestyle
22	Open/Male	13/14 Years	50m Freestyle
23	Female	15/Over	100m Backstroke
24	Open/Male	15/Over	100m Backstroke
25	Mixed	9/10 Years	4 x 25m Medley Relay
26	Mixed	11/12 Years	4 x 50m Freestyle Relay
27	Mixed	13/14 Years	4 x 50m Freestyle Relay
28	Mixed	15/Over	4 x 50m Medley Relay
29	Female	9/10 Years	50m Freestyle
30	Open/Male	9/10 Years	50m Freestyle
31	Female	11/12 Years	50m Breaststroke
32	Open/Male	11/12 Years	50m Breaststroke
33	Female	13/14 Years	50m Backstroke
34	Open/Male	13/14 Years	50m Backstroke
35	Female	15/Over	100m Butterfly
36	Open/Male	15/Over	100m Butterfly
37	Mixed	9-12 Years	4 x 25m Breaststroke Squadron Relay
38	Mixed	13/Over	4 x 25m Breaststroke Squadron Relay
39	Female	9/10 Years	50m Backstroke
40	Open/Male	9/10 Years	50m Backstroke
41	Female	11/12 Years	50m Freestyle
42	Open/Male	11/12 Years	50m Freestyle
43	Female	13/14 Years	50m Butterfly
44	Open/Male	13/14 Years	50m Butterfly
45	Female	15/Over	100m Breaststroke
46	Open/Male	15/Over	100m Breaststroke
47	Mixed	9/Over	8 x 25m Freestyle Cannon Relay

## Programme of Events for Finals Day Gala 1

Event No	Category	Age	Event
1	Female	15/Over	200m Individual Medley
2	Open/Male	15/Over	200m Individual Medley
3	Mixed	9/10 Years	4 x 50m Freestyle Relay
4	Mixed	11/12 Years	4 x 50m Medley Relay
5	Mixed	13/14 Years	4 x 50m Medley Relay
6	Mixed	15/Over	4 x 50m Freestyle Relay
7	Mixed	9/10 Years	50m Butterfly
8			
9	Female	11/12 Years	50m Backstroke
10	Open/Male	11/12 Years	50m Backstroke
11	Female	13/14 Years	50m Breaststroke
12	Open/Male	13/14 Years	50m Breaststroke
13	Female	15/Over	100m Freestyle
14	Open/Male	15/Over	100m Freestyle
15	Mixed	9-12 Years	4 x 50m Backstroke Squadron Relay
16	Mixed	13/Over	4 x 50m Backstroke Squadron Relay
17	Female	9/10 Years	50m Breaststroke
18	Open/Male	9/10 Years	50m Breaststroke
19	Female	11/12 Years	50m Butterfly
20	Open/Male	11/12 Years	50m Butterfly
21	Female	13/14 Years	50m Freestyle
22	Open/Male	13/14 Years	50m Freestyle
23	Female	15/Over	100m Backstroke
24	Open/Male	15/Over	100m Backstroke
25	Mixed	9/10 Years	4 x 50m Medley Relay
26	Mixed	11/12 Years	4 x 50m Freestyle Relay
27	Mixed	13/14 Years	4 x 50m Freestyle Relay
28	Mixed	15/Over	4 x 50m Medley Relay
29	Female	9/10 Years	50m Freestyle
30	Open/Male	9/10 Years	50m Freestyle
31	Female	11/12 Years	50m Breaststroke
32	Open/Male	11/12 Years	50m Breaststroke
33	Female	13/14 Years	50m Backstroke
34	Open/Male	13/14 Years	50m Backstroke
35	Female	15/Over	100m Butterfly
36	Open/Male	15/Over	100m Butterfly
37	Mixed	9-12 Years	4 x 50m Breaststroke Squadron Relay
38	Mixed	13/Over	4 x 50m Breaststroke Squadron Relay
39	Female	9/10 Years	50m Backstroke
40	Open/Male	9/10 Years	50m Backstroke
41	Female	11/12 Years	50m Freestyle
42	Open/Male	11/12 Years	50m Freestyle
43	Female	13/14 Years	50m Butterfly
44	Open/Male	13/14 Years	50m Butterfly
45	Female	15/Over	100m Breaststroke
46	Open/Male	15/Over	100m Breaststroke
47	Mixed	9/Over	8 x 50m Freestyle Cannon Relay

## Programme of Events for Finals Day Gala 2

Event No	Category	Age	Event
1	Female	15/Over	200m Individual Medley
2	Open/Male	15/Over	200m Individual Medley
3	Mixed	9/10 Years	4 x 50m Freestyle Relay
4	Mixed	11/12 Years	4 x 50m Medley Relay
5	Mixed	13/14 Years	4 x 50m Medley Relay
6	Mixed	15/Over	4 x 50m Freestyle Relay
7	Female	9/10 Years	50m Butterfly
8	Open/Male	9/10 Years	50m Butterfly
9	Female	11/12 Years	50m Backstroke
10	Open/Male	11/12 Years	50m Backstroke
11	Female	13/14 Years	100m Breaststroke
12	Open/Male	13/14 Years	100m Breaststroke
13	Female	15/Over	100m Freestyle
14	Open/Male	15/Over	100m Freestyle
15	Mixed	9-12 Years	4 x 50m Backstroke Squadron Relay
16	Mixed	13/Over	4 x 50m Backstroke Squadron Relay
17	Female	9/10 Years	50m Breaststroke
18	Open/Male	9/10 Years	50m Breaststroke
19	Female	11/12 Years	50m Butterfly
20	Open/Male	11/12 Years	50m Butterfly
21	Female	13/14 Years	100m Freestyle
22	Open/Male	13/14 Years	100m Freestyle
23	Female	15/Over	100m Backstroke
24	Open/Male	15/Over	100m Backstroke
25	Mixed	9/10 Years	4 x 50m Medley Relay
26	Mixed	11/12 Years	4 x 50m Freestyle Relay
27	Mixed	13/14 Years	4 x 50m Freestyle Relay
28	Mixed	15/Over	4 x 50m Medley Relay
29	Mixed	9-12 Years	4 x 50m Butterfly Squadron Relay
30	Mixed	13/Over	4 x 50m Butterfly Squadron Relay
31	Female	9/10 Years	50m Freestyle
32	Open/Male	9/10 Years	50m Freestyle
33	Female	11/12 Years	50m Breaststroke
34	Open/Male	11/12 Years	50m Breaststroke
35	Female	13/14 Years	100m Backstroke
36	Open/Male	13/14 Years	100m Backstroke
37	Female	15/Over	100m Butterfly
38	Open/Male	15/Over	100m Butterfly
39	Mixed	9-12 Years	4 x 50m Breaststroke Squadron Relay
40	Mixed	13/Over	4 x 50m Breaststroke Squadron Relay
41	Female	9/10 Years	50m Backstroke
42	Open/Male	9/10 Years	50m Backstroke
43	Female	11/12 Years	50m Freestyle
44	Open/Male	11/12 Years	50m Freestyle
45	Female	13/14 Years	100m Butterfly
46	Open/Male	13/14 Years	100m Butterfly
47	Female	15/Over	100m Breaststroke
48	Open/Male	15/Over	100m Breaststroke
49	Mixed	9/Over	8 x 50m Freestyle Cannon Relay



# Wiltshire League Change of Athlete Form

Club Name:

Lane:

Referee Signature

Event Number:

Event Name:

Original athlete

SE Number	First Name	Last Name	Date of Birth

Replaced by

SE Number	First Name	Last Name	Date of Birth

Please give the fully completed form to the recorders immediately a change is known.



# Wiltshire League Change of Athlete Form

Club Name:

Lane:

Referee Signature

Event Number:

Event Name:

Original Athlete

SE Number	First Name	Last Name	Date of Birth

Replaced by

SE Number	First Name	Last Name	Date of Birth

Please give the fully completed form to the recorders immediately a change is known.