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| Picture 1 | **WILTSHIRE SWIMMING**  **(Wilts County ASA Founded 1907)**  **Affiliated to Swim England South West Region**  **President: Rebecca Smith** |

**EDUCATION AND DEVELOPMENT COMMITTEE**

Minutes of meeting held via Zoom on Monday 3 March 2025, 7pm

**Present:** A Ryczanowski, A Christmas (secretary), K Mutton (Treasurer), M Greenan,

G Pearce (Chairman), D Hibbard, R Smith

**Apology:** L Leffers, S Boocock (guest)

1. **Minutes of Previous Meeting – 23 January 2025**

These were accepted and signed as a true record.

1. **Matters arising**

There were no matters arising that were not being covered elsewhere in the meeting.

1. **Wiltshire And Swindon Sport Partnership (WASP)**

Steve Boocock from WASP had been due to join the meeting to discuss funding but was unable to attend due to unforeseen circumstances.

1. **County Funding**

*The primary purpose of this meeting is to agree changes to county course bursary funding following the sub-meeting on 4 February 2025 between AC, AR, and KM, who were tasked to come up with a proposal*.

The minutes of this meeting held on 4th March are in **Appendix A (**attached) where the proposal is set out in full. To summarise - bursaries to be a fixed amount per qualification regardless of the course fee paid, with support available for***both*** coaching and teaching courses. All present at this meeting agreed with the proposal.

**Action:** This will now go forward to the County Management meeting on 1st April to be ratified.

1. **Ed & Dev Remit**

*Following the updating of the County Constitution in 2024 the areas of responsibility of the county sub/section committees now falls outside the constitution and it is necessary to redefine the role of this committee.*

**Action**: AC to produce a first draft of the responsibilities of the Ed & Dev Committee and circulate within Ed & Dev for feedback.

1. **Coaching and Teaching Courses**

If you are looking for level 1 or level 2 coaching courses, please contact the regional office who will be happy to advise.

For teaching courses please visit the IoS website, there are always courses running at a leisure centre somewhere in or around Wiltshire.

1. **Young Volunteers Programme**

The 2024/25 Young Volunteer Programme is now underway. Wiltshire has 17 on the programme. The polo shirts have been ordered. A step-by-step guide to encourage all YVs to do the Timekeeper qualification has been circulated to all current YV mentors.

1. **Requests from the Coaches Committee**

Not met.

1. **County Bursaries and Funding Awarded**

No new requests for funding since our last meeting on 23 January 2025

1. **Workshops run by SW Region**

The SW regional office continues to run essential workshops via zoom, for example, **Safeguarding**, **Time to Listen** and **Team Manager** plus many very useful forums for Club Chairs, Secretaries, Membership Secretaries, Welfare Officers, SwimMark Co-Ordinator’s. These are all free to attend except the Safeguarding workshop which costs £15pp.

For full details go to <https://www.swimwest.org.uk/workshops-forums>

**NOTE:** if you book a workshop please remember to attend! Many places on workshops are wasted every year by people not turning up, this not only deprives other people of that place but is also just plain rude!

Funding will not be given to people who book a place and do not attend.

1. **Website**

Please note that the Education and Development Committee now has a section on the county website where you will find the county funding policy guidance document and funding claim forms plus other useful related information [Education & Development « Wiltshire Swimming](http://www.wiltshireswimming.co.uk/?page_id=17)

1. **Any Other Business**

Officials licensing queries should be passed to the County Officials Training Officer Paul Robbins.

**Meeting finishes at 7.45pm**

**Date of next meeting – 9 June 2025, 7pm.**