**Wilts County Amateur Swimming Association**

**Minutes of the CDDP Meeting held at the Link Centre, Swindon on Monday 11th July 2018**

Present: A.Ryczanowski,Mrs M.Greenhan, D.Jones, R.Hart, Mrs J.Hart, Mrs L.Leffers, N.Butler, Mrs S.Bailey, Mrs D.Lee, Mrs S.Yeoman, Ms R.Smith. (Mrs A.Christmas was in attendance although not a member of the committee.)

Apologies: G.Reeve, Mrs L.Osman, A.Harley

1/18- P.Robbins was appointed as Chairman

2/18 - The minutes of the meeting held on July 2017 were signed as a correct copy.

3/18- Matters arising

1. We had managed with current radios in January but these would be purchased for the Development Meet at Salisbury. R.Hart was reminded to purchase a replacement photocopier. D.Lee to let him have the details of the new Tigersharks machine so that the toners can be compatible.

4/18- Event Wash Up Meeting Minutes – 10.04.18

Present : Gary French, Sandra Yeoman, Rob Hart, Nick Randal, Diane Lee

Apologies: Richard Moorhouse

Action Points for 2018/19 events

All main Championships at Link in 2019- event tops required- fuchia pink

Marshalls should wear tabards to identify themselves easily.

Gary French to email Paul Vinyard to book the Development meet in Salisbury 6/7 October

Too many swimmers in the LD at Marlborough so had to extend the booking. Reinstate the 4 swimmers guaranteed in each age group clause.

Reverse Distance- kept deliberately small in 2018 but open up in same manner as normal distance event for 2019 Championships with appropriate QTs.

Salisbury approached and agreed to run reverse LD and Tigersharks the main distance in autumn 2018.

At Championships there was an announcer at the Link (RD) but not at Marlborough- consistencey required.

It was noted that there was no requirement for Marlborough College to provide disabled parking as private land. Agreed that anyone needing this facility should be allowed to park in the same vicinity as the officials.

It was recommended that the only kit worn by volunteers on poolside at Development Meet and Championships should be those providing the timing equipment and those on box office duties. It should be noted that all County Events are run by the County Event Team and not individual clubs except in the autumn distance events when the clubs have agreed to host on behalf of the County.

It was recommended that the 20 minute rule be removed.

Agreed that Rule 11- reference to Licencing and Lead Referee needs to be included in the conditions.

Agreed that the availability of the 4 Lead Referees needs to be sent in advance to the Day of Meet Manager

Agreed that the sprints run fastest to slowest with final and presentation immediately following so each event run as a whole.

There was a problem with jobs allocation and on 2 weekends at the Link dance studio just left without tidying away urns etc. Agreed to redo guidance and issued as early as possible to allow clubs to organise their volunteers.

Agreed that Announcers notes be laminated.

Agreed to look at proportional seating for next Development meet at Salisbury.

Meeting closed at 9.40

i)These minutes were accepted with the following comments.

ii) The Event shirts have already been purchased

iii) Tabards to match the event shirts in colour

iv) Salisbury Development gala and the January Age Group Events will use proportional seating unless the numbers are so low that it is not necessary. Clubs will be advised when entries are in.

5/18- Age Group and Championships 2019.

a. Qualifying Times – A draft set had been issued at the Coaches Meeting. Confirmed times are now on the website. All distance Q.Times are consideration times. They will be shaded grey on the issued list.

b. Calendar – Version 5 was issued at the meeting. To be put on website.

c. No change to sessions, events etc for 2029.

d. Condition changes.

i) Add at the end of condition 3. -For distance (800m plus) the top 4 swimmers per age group will be guaranteed entry.

ii) Add at the end of Condition 11. – Any matter needing resolution on the4 dasy shall also include the Lead Referee

iii) New condition 13 – All Wilts ASA events which are licensed will comply with the ASA criteria for all Licensed Meets.

6/18 Budgets

The meeting was unable to agree budgets due to firstly not having the usual actual figures for the previous competitions since Sept 17. ( Emails and data available at last years meeting was furnished to the delegates) there is also the problem that the 3 year contract with timing providers have not been addressed. The meeting requested S.Yeoman to list what was needed for each gala and pass this to those who may be interested in providing this service. It was agreed that the Budget would be dealt with later via email.

7/18-Working Parties.

The following working parties were agreed

|  |  |  |
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| Name | Roles | Proposals |
| Championship Event Team | Meet Manager  Presentation Director  Meet Manager on day  IT Director  Deck Manager  Officials Manager | G.French  N.Randall  D.Lee  R.Hart  S.yeoman  R.Moorhouse |
| Conditions |  | Sec. CDDP plus other expertise as required |
| Inter County | Hon Competition Sec  Hon Sec Wilts ASA  Team Managers  Coaches selected from Coaches Committee  Selectors (2) | R.Smith  M.Greenhan  )  )On Coaches minutes  )  L.Leffers  A.Higgins |

8/18 – Nominations.

The following was proposed , seconded and agreed

a)Wilts representative for ASA SW Region Swimming Committee – S.Yeoman

9/19- New blocks

a)Concern had been expressed to the Hon Sec regarding the safety and insurance implications with swimmers who did not correctly fix the upright. After discussion, particularly with input from the ASA Referees present it was agreed that, swimmers would be given time to readjust and help given by the Timekeepers and /or Referees. It was felt it was a common sense issue. The uprights need to be at the correct distance back to match the swimmers leg length.

b) There was some discussion over whether the reverse distance events would be in thr ASA SW Programme for 2019. Confirmation has been sought since the meeting.-

It is not in the Championship programme for November 2018 BUT will be in the Championships and Age Groups for May 2019.

Meeting closed at 9.25pm

Sandra yeoman – Hon Sec